

## **SUPPLIER INFORMATION NOTICE**

### **To whom it may concern,**

**ITAL G.E.T.E. S.r.l.**, in the person of its legal representative pro-tempore, with registered office in Via C. M. Maggi 2, 20154 Milan (MI), Tax Code and VAT no. IT07606970155, e-mail: [info@italgete.it](mailto:info@italgete.it), PEC address: [italgete@cgn.legalmail.it](mailto:italgete@cgn.legalmail.it) (henceforth “**ITAL G.E.T.E.**” or the “**Data Controller**”) is delighted to present this Information Notice pursuant to arts. 13 and 14, GDPR<sup>1</sup> (in short, the “**Information Notice**”).

### **(a) Identity and contact details of the Data Controller**

**ITAL G.E.T.E. S.r.l.**, in the person of its legal representative pro-tempore, with registered office in Via C. M. Maggi 2, 20154 Milan (MI), Tax Code and VAT no. IT07606970155, e-mail: [info@italgete.it](mailto:info@italgete.it), PEC address: [italgete@cgn.legalmail.it](mailto:italgete@cgn.legalmail.it)

### **(b) Purposes of the processing for which the personal data are intended as well as the relative legal basis**

Your Personal Data shall be processed without your consent (art. 6 letters b,c,f GDPR) for the following purposes:

- to fulfil any pre-contractual and contractual obligations arising from any supply agreements entered into by You and the Data Controller;
- to comply with the obligations established by law, by a regulation, by national or EU legislation or by an order of the Public Authorities, Judiciary Authorities and supervisory bodies that the Data Controller is obliged to observe;
- to exercise the rights of the Data Controller, for example the right of defence in court;

Collection of personal data for the purposes indicated above is mandatory. Non collection of data and/or express refusal to grant consent to the same will make it impossible for the Data Controller to fulfil its own contractual obligations or violate the requests of competent Authorities.

### **(c) Categories of processed personal data**

In accordance with art. 4, no. 1, GDPR the "personal data" processed by the Data Controller, within the scope of the purposes indicated above, refer to, for example, name and surname, tax code, photocopy and/or identity document number, VAT number, residence, domicile, location of the workplace, email or PEC address, telephone and fax number, and, where appropriate, bank, financial and insurance details etc.

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<sup>1</sup>Directive (EU) 2016/679 endorsed by the European Parliament and European Council dated 27 April 2016 on the protection of individuals with regard to the processing of personal data (in short, the "Regulation" or the "GDPR").

You shall therefore undertake to refrain from sending personal data to the Data Controller, unless they are strictly necessary for the performance of contractual and/or commercial activities. On the contrary, personal data must be sent to the Data Controller in anonymous format, i.e. by using pseudonyms, according to the principle of minimisation foreseen by art. 5, par. 1 GDPR.

If, in executing the contractual relationship the supplier, (a legal person, henceforth the "Supplier"), communicates personal data to the Data Controller (without adopting anonymous measures or using pseudonyms) in addition to those of the legal representatives and/or contact persons of the same, and the same, the Supplier declares and guarantees to legitimately process, in accordance with the GDPR, all such personal data and, in particular, declares to have provided to the Data Subjects adequate information in which the possibility to provide personal data to third-party companies is expressly mentioned and to have obtained any necessary consent for such purposes. The Supplier also undertakes to inform its own employees and/or collaborators that this Information Notice can also be accessed on the website <https://italgete.it/privacy-policy/> so that the same can be provided by the Data Controller to the Data Subjects under arts. 13 and 14 of the GDPR.

**(d) Personal data recipient categories**

For the purposes illustrated in paragraph (b) above, the personal data you provide may be made accessible:

- 1) to employees and collaborators of the Data Controller in their capacity as persons authorised to process such data;
- 2) to third-parties (for example, *providers* for the management and maintenance of the website and/or IT aspects, suppliers, credit institutes, professional firms etc.) who conduct *outsourcing* activities on behalf of the Data Controller, in their capacity as external data processors.
- 3) to supervisory authorities, public bodies and organisations (national and foreign);

**(e) Storage and transfer of personal data abroad**

The management and storage of personal data takes place on servers located in Italy at the Company's registered office and on servers inside the European Union owned and/or made available to the Data Controller, or third-parties duly appointed and nominated as Data Processors. Such data are not transferred outside Europe, unless specific transactions require the same.

Your personal data will not be subject to dissemination.

**(f) Personal data retention periods**

Personal data collected for the purposes indicated in par. (b) above, shall be processed and retained for the entire duration of any contractual relationships in force. Such data shall be retained for the applicable terms of duration according to the laws in force, from the date of cessation of the contract, however caused.

**(g) Rights of the Data Subjects**

Pursuant to the provisions of Chapter III Section I of the GDPR, you are entitled to exercise the rights indicated therein, and in particular:

- (i) to access your personal data;
- (ii) to obtain rectification or erasure of your personal data or restrictions on the processing of the same, in the case where an erasure request is submitted, the Supplier also has the right to oblige the Data Controller - taking account of available technology and the cost of implementation, to take reasonable steps, including technical measures, to inform the data processor in charge of the processing of the personal data, that the data subject has requested the erasure of any links to, or copy or replication of his or her personal data;
- (iii) to object to the processing of the same;
- (iv) to request data portability;
- (v) to withdraw your consent, as and where foreseen, at any moment in time, as long as it shall not affect the lawfulness of the processing based on the conferred consent before the withdrawal;
- (iv) to lodge a complaint with the supervisory authority.

You are entitled to exercise such rights by sending an email request to: [info@italgete.it](mailto:info@italgete.it)

**(h) Processing methods**

Your personal data is processed using the methods indicated in art. 4 no. 2) of the GDPR - with or without the use of computerised systems and refer to, more specifically: collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval and analysis, consultation, use, disclosure by transmission, comparison, interconnection, restriction, erasure or destruction of personal data.

In any case, the logical and physical security and, more generally, the confidentiality of the same shall always be guaranteed, putting in place all the technical and organisational measures necessary to guarantee the security of the same.